

# **ANNUAL QUALITY ASSURANCE REPORT (AQAR 2015-16)**



**Mercy College  
Palakkad-678006**

*Submitted to*  
**National Assessment and Accreditation Council**

## The Annual Quality Assurance Report (AQAR) of the IQAC

*(July 1, 2015 to June 30, 2016)*

### Part – A

#### 1. Details of the Institution

##### 1.1 Name of the Institution

Mercy College, Palakkad

##### 1.2 Address Line 1

Mercy College,

##### Address Line 2

Pallipuram (Post)

##### City/Town

Palakkad

##### State

Kerala

##### Pin Code

678 006

##### Institution e-mail address

mercycollegepkd@yahoo.com

##### Contact Nos.

Office: 0491-2541124, 0491-2541149

##### Name of the Head of the Institution

Dr. Sr. Lilly PV  
Principal

##### Tel. No. with STD Code

0491-2541124

##### Mobile

8281460699

**Name of the IQAC Co-ordinator**

Dr. R. Girija

**Mobile**

9447645273

**IQAC e-mail address**

iqacmercy@gmail.com

**1.3 NAAC Track ID** (For ex. MHCOGN 18879)

KLCOGN14812

**1.4 NAAC Executive Committee No. & Date**

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC(SC)/01/RAR/91 Dated: 5.5.2014

**1.5 Website address**

www.mercycollege.edu.in

**Web-link of the AQAR:**

http://www.mercycollege.edu.in/AQAR

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	4 Stars	-	1999	2004
2	2 <sup>nd</sup> Cycle	A	-	2007	2012
3	3 <sup>rd</sup> Cycle	A	3.32	2014	2019

**1.7 Date of Establishment of IQAC** DD/MM/YYYY

1/7/2004

**1.8 AQAR for the year** (for example 2010-11)

2015-2016

**1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)**

AQAR of 2014-15 was submitted to NAAC on 22.12.2018

**1.10 Institutional Status**

**University** **State** ☒ **Central** ☐ **Deemed** ☐ **Private** ☐

**Affiliated College** **Yes** ☒ **No** ☐

**Constituent College** **Yes** ☐ **No** ☒

**Autonomous college of UGC** **Yes** ☐ **No** ☒

**Regulatory Agency approved Institution** **Yes** ☐ **No** ☒  
(eg. AICTE, BCI, MCI, PCI, NCI)

**Type of Institution** **Co-education** ☐ **Men** ☐ **Women** ☒  
**Urban** ☐ **Rural** ☒ **Tribal** ☐

**Financial Status** **Grant-in-aid** ☐ **UGC 2(f)** ☒ **UGC 12B** ☒  
**Grant-in-aid + Self Financing** ☒ **Totally Self-financing** ☐

**1.11 Type of Faculty/Programme**

**Arts** ☒ **Science** ☒ **Commerce** ☒ **Law** ☐ **PEI (Phys Edu)** ☐

**TEI (Edu)** ☐ **Engineering** ☐ **Health Science** ☐ **Management** ☐

**Others (Specify)**

-

**1.12 Name of the Affiliating University (for the Colleges)**

University of Calicut

**1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc**

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

√

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

**2. IQAC Composition and Activities****2.1 No. of Teachers**

7+1

**2.2 No. of Administrative/Technical staff**

5

**2.3 No. of students**

3

**2.4 No. of Management representatives**

3

**2.5 No. of Alumni**

1

**2. 6 No. of any other stakeholder and community representatives**

1

**2.7 No. of Employers/ Industrialists**

1

**2.8 No. of other External Experts**

1

**2.9 Total No. of members**

22

**2.10 No. of IQAC meetings held :**

4

**2.11 No. of meetings with various stakeholders:** No. 5 Faculty 2

Non-Teaching Staff  Students  Alumni  Others

**2.12 Has IQAC received any funding from UGC during the year?** Yes  No

**If yes, mention the amount**

**2.13 Seminars and Conferences (only quality related)**

**(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC**

Total Nos.  International  National  State  Institution Level

**(ii) Themes**

Kerala State Higher Education sponsored National Seminar on Autonomous Colleges :  
Issues and Challenges  
  
NAAC sponsored Workshop on E-content Development : Need and Prospects in  
Improving Teaching and Learning in Higher Education

## 2.14 Significant Activities and contributions made by IQAC

Co-ordinated Autonomy inspection visit by team from KSHEC  
Faculty were introduced to new methods of innovative teaching learning methods as E-content development, Video lecturing etc through seminars  
Career Guidance and Placement Cell was motivated to enhance programmes relating to career guidance and placements  
Departments were encouraged to conduct sponsored Seminars and Workshops

## 2.15 Plan of Action by IQAC/Outcome

**The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \***

Plan of Action	Achievements
Introduction of new courses	New departments as Social Work was introduced
Enhance skill development courses	Each department initiated atleast one skilled course
Promotion of faculty in participation of Innovative Teaching and Learning Methods	Faculty introduced to E-content development. Some of the faculty participated in E-content development through EMMRC of Calicut to NEC. Initiation of new BCA lab
Ensuring quality Research	Faculty were promoted to attend, participate and present their papers Proposal on DST-FIST submitted and presented . Faculty promoted to apply for major and minor projects
Inculcation of research aptitude in students	Students introduced to Research Methodology and Scientific Writing
To apply for NIRF ranking	Departments updated data for NIRF
Promotion of Green Practices	Initiation of Organic Farming & Biodiversity Park. Plant saplings were planted . Seminars on Environmental issues by various departments and NSS was conducted.
A revision in the mode of conduct of value education classes	Book on Human values for all year students and conduct of examination at the end of the year.
To implement Swatch Bharath Abhyan, Govt. of India	Friday afternoon break was allotted for cleaning activities as a part of compulsory social services. Each department was allotted an area of land for beautification. A report on Swatch Bharath activities in campus submitted to Govt. of India
Preparation for Autonomy	Seminars and Talks on Autonomy conducted
Enhancing career placement activities	Career Guidance Classes were conducted. Campus Placements were high.

Innovative Programs to cater to the needs of the different category of students	Conduct of Walk with Scholar (WWS), Scholar Support Programme (SSP), ASAP.
Discussion on Capacity building programmes for teachers.	Newly appointed teachers were asked to apply for FLAIR and ERUDITE (Scholar Residence Programme)
Enhancing Gender equity programmes and classes	Increase in gender sensitization activities and programmes

*\* Attach the Academic Calendar of the year as Annexure.*

**2.15 Whether the AQAR was placed in statutory body**

Yes ☐ - No ☒ ✓

Management ☐ - Syndicate ☐ Any other body ☐

**Provide the details of the action taken**



**Part – B**  
**Criterion – I**

**1. Curricular Aspects**

**1.1 Details about Academic Programmes**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	-	-	-
PG	7	1	-	-
UG	13	-	4	-
PG Diploma	-	-	3	1
Advanced Diploma	1	-	-	-
Diploma	1	-	-	2
Certificate	1	-	-	6
Others	-	-	-	13
<b>Total</b>	24	1	7	22

<b>Interdisciplinary</b>	-	-	-	-
<b>Innovative</b>	-	-	-	-

**1.2 (i) Flexibility of the Curriculum:**

Choice Based Credit System (CBCS) , All the UG programmes have 2 elective subjects ,1 open course and an elective paper

**(ii) Pattern of programmes:**

Pattern	Number of programmes
Semester	All programs
Trimester	---
Annual	---

**1.3 Feedback from stakeholders** Alumni ☒ Parents ☒ Employers ☐ Students ☒  
(On all aspects)

**Mode of feedback** : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*\*Please provide an analysis of the feedback in the Annexure*

**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

Yes, Being an affiliated college, university updates/revision is followed.

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

Department of Social Work

## Criterion – II

### 2. Teaching, Learning and Evaluation

#### 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
55	41	14	-	-

#### 2.2 No. of permanent faculty with Ph.D.

23

#### 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V		
5	-	-	1	-	-	-	-	5	-

#### 2.4 No. of Guest and Visiting faculty and Temporary faculty

33

-

-

#### 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	27	7
Presented papers	1	17	11
Resource Persons	-	9	-

#### 2.6 Innovative processes adopted by the institution in Teaching and Learning:

Tutorship, Mentoring, Smart Class, Value addition courses, Compulsory field visit by science students, Movie screening on gender equity ,Awareness classes on environmental and social issues to enhance student's output, Research paper presentation by students, value education classes.

#### 2.7 Total No. of actual teaching days during this academic year

216

**2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)**

\*Two halls in the Pope John Paul block were changed to Examination Halls

\* Students were encouraged to submit e-assignments as part of continuous internal assesment

**2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop**

-	-	-
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**2.10 Average percentage of attendance of students**

80
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**2.11 Course/Programme wise distribution of pass percentage :**

Title of the Programme	Pass %
BSc.Maths	87
BSc.Physics	94
BSc.Chemistry	94
BSc.Botany	90
BSc.Zoology	88
BSc.Computer Science	97
BSc.Biotechnology	87
B.A. English	86
B.A. Economics	87
B.A. History	86
Bcom.	98
MSc.Maths	67
MSc.Physics	92
MSc.Chemistry	80
M.A. English	89
M.A. Economics	60

**UNIVERSITY RANK HOLDERS**

We have 5 rank holders who have made us proud:

1. Ms.Divya P - I rank in B.Sc. Biotechnology
2. Ms. Hemalatha R - II rank in B.Sc Biotechnology
3. Ms.Akhila K.- II rank in B.Sc. Physics.
4. Ms. Amrutha K. - II rank in B.Sc. Chemistry.
5. Ms. Asha E. - III rank in B.A. Economics.

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Regular visit of the departments by the IQAC members to monitor the functioning of the departments.
- Collects feedback from students regularly to take necessary actions .
- Regularly arranges faculty enrichment programmes through seminars and workshops.
- Departments encouraged to introduce skill development courses
- Students were encouraged to participate in innovative programmes (quiz. Paper presentation, management fest, debates) organized by other institutions in and out of the state

## 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	3
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	4
Faculty exchange programme	-
Staff training conducted by the university	1
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	3	-	3
Technical Staff	9	3	-	3

### Criterion –III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

*Promoting faculty to apply for major and minor projects
*Promoting faculty to apply for sponsored day celebrations, seminars and workshops
*Promoting to upgrade the Research Lab by inclusion of latest scientific equipments
*Conducted sessions on Research Writing for students to develop scientific aptitude among students through Research Forum
*Implementation of Research Paper presentations (review and work based ) by students through research forum

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	2	0	-
Outlay in Rs. Lakhs	2348500	3057100	-	-

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4	6	8	7
Outlay in Rs. Lakhs	755000	608500	3872300	-

##### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	3	13	-
Non-Peer Review Journals	-	5	-
e-Journals	3	3	-
Conference proceedings	3	11	-

##### 3.5 Details on Impact factor of publications:

Range	0.54-1.24	Average	2.4	h-index	3.20	Nos. in SCOPUS	2
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**3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2014-17	DST	23 ,00000/-	-
Minor Projects	2014-16	UGC	18,79500/-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

**3.7 No. of books published** i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

**3.8 No. of University Departments receiving funds from**

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

**3.9 For colleges** Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

**3.10 Revenue generated through consultancy**

**3.11 No. of conferences organized by the Institution**

Level	International	National	State	University	College
Number	-	8	7		1
Sponsoring agencies	-	UGC,KSCSTE, NAAC, KSHEC,	Clubs, Various Departments		Department

**3.12 No. of faculty served as experts, chairpersons or resource persons**

**3.13 No. of collaborations** International  National  Any other

**3.14 No. of linkages created during this year**

**3.15 Total budget for research for current year in lakhs :**

From Funding agency  from Management of University/College

Total

**3.16 No. of patents received this year**

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

**3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year**

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

**3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them**

**3.19 No. of Ph.D. awarded by faculty from the Institution**

**3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)**

JRF  SRF  Project Fellows  Any other

**3.21 No. of students Participated in NSS events: 195**

University level  State level   
National level  International level



**3.22 No. of students participated in NCC events: 71**

University level	<input type="text" value="-"/>	State level	<input type="text" value="6"/>
National level	<input type="text" value="4"/>	International level	<input type="text" value="-"/>

**3.23 No. of Awards won in NSS: 110**

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

**3.24 No. of Awards won in NCC:**

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="2"/>	International level	<input type="text" value="-"/>

**3.25 No. of Extension activities organized**

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="8"/>
		Any other	<input type="text" value="-"/>

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

#### CAMPUS MINISTRY

<u>Activity Organised</u>
<ol style="list-style-type: none"> <li>1. Jesus Youth seminar conducted by Rev, Fr. Jaimon Pallineerakkal and Dr. Regi, of Jesus Youth Wing.</li> <li>2. Avan Veendum Varunnu'- Cinema screened by Gospel for Poor, Thrissur</li> <li>3. Mission Day message by Rev.Fr. Paul Thekkiniath CMI, Principal, Bharathmatha Higher Secondary School.</li> <li>4. 'Divyakarunyam' Seminar by Fr. Justin MCBS.</li> <li>5. Christmas message by Fr. Thoms Kulampallil, Vicar, St. Antony's Church, Kottayi.</li> <li>6. St. Euphrasia Day celebration and honoring the consecrated sisters in the Mercy campus.</li> <li>7. Missionary experience sharing by old student Sr. Priya Rose, African Missionary</li> <li>8. Chavara speech competition in connection with Chavara Day.</li> <li>9. Missionaries in Church- Quiz competition in connection with the Mission week.</li> <li>10. Consecration to the Sacred Heart of Jesus by Fr. Jobin Kanjirathingal.</li> <li>11. Carmel day celebrated</li> </ol>

#### WOMEN DEVELOPMENT CELL

Category of Activity	Activity Done
Orientation Programmes	International Women's day celebrated with Women Sensitization talks
Awareness Programmes on Gender issues	Awareness programme by WASP (Women's Academy for Self protection) in collaboration with the Department of Physical education.
Skill Development programmes for students	Cooking classes and defensive art classes were organized in collaboration with the Social Service League and the Department of Physical Education respectively.
Extensions	Visit to the orphanage 'Thanal Balashramam' Remedial language classes for the first year degree SC, ST and OBC students of the college.

Workshops	Media Literacy
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### NSS

Name of the Extension Activity	Activity Initiated
Pirayiri as Sishusouhridha Panchayth	Cleaning of Pirayiri Panchayat Kalyan Mandapam, Govt. UP School, Pallipuram and its surroundings.
<u>PothichoruVitharanam</u>	A project to help the hungry in and around locality by bringing food for the poor every week
Pusthakathottil	Collected of books from neighboring houses.
Snehasparsham	Visit to Mercy Creche, Anganvadi situated at Chathapuram and Vadakanthara. And Entertained the inmates Awareness class for students and parents and distribution of study materials to needy students
Santhwanam	*Collection and distribution of old clothes. *Providing free tuition to primary school students
Karunyasparsham	Visited to the Old Age Home and Home of Destitute
Swatch Baharat Abhiyan	Suchitwa Varam – NSS volunteers cleaned the campus
Health /Medical Awareness Classes	*Class on Importance of Yoga *Orientation on ‘Stem Cell Donation’ organized by NSS and SSL in collaboration with Datri. Awareness class on Tuberculosis
Organic Farming	Volunteers undertook agriculture in the campus
National Youth Week Celebrations	*An Exhibition organized *Quiz competition and an Elocution Competition were also held
Special Camp at Mepparambu	*Various classes on Law and Justice, Child Abuse, Social Media, Neurotic Disorders and Psychological Skills, Personality Development, Fire and Safety Leadership Skills, Health and Social Responsibility were conducted. *Release of Camp Souvenir ‘Ormacheppu’ *Debates and Discussions on Social issues

### **SOCIAL SERVICE LEAGUE**

Category of Activity	Activity Done
“ Chavara Darshan” programmes	Conducted (sewing classes, music classes, type writing classes, computer classes and dance classes).
Onam Celebrations Christmas Celebrations Mercy Day Celebrations Old age day celebrations Social Service day observation World Palliative Care Day	Distribution of onam kits at Thottungal Christmas celebration at crèche and mercy home. Organized “Mercy Food Fest”. Entertained Mercy Home inmates with various cultural programmes Entertained elders from Mercy home and children from Creche.

	At Anugraha Bhavan, Chittadi.
Gender Sensitization Programmes	Talk on the protection of women
Year of Mercy Celebrations	Offered free counseling for parents and students and free remedial teaching at Pallipuram UPS and Kallikkad LPS
Orientation/Awareness Classes	FCC Counsellors conducted awareness, orientation classes in and outside campus, different schools and colleges, organizations etc. SPC legal counselor also conducted various awareness, orientation classes in and outside campus, different schools and colleges, organizations FCC Counsellors conducted awareness, orientation classes in and outside campus, different schools and colleges, organizations etc. SPC legal counselor also conducted various awareness, orientation classes in and outside campus, different schools and colleges, organizations

### **CHILDLINE**

Childline reaches out to the most marginalized children with the aim of providing them rehabilitation and care from unsafe situation in the space of shelter, medical aid, repatriation, rescue, emotional support and guidance. Mercy College is working as a Nodal Organization of Childline in Palakkad district. Childline nodal organization took initiation of different activities in Palakkad district.

1. Child Rights Express
2. Childline Se-Dhosthi Week Celebration
3. Childline Sensitization programme
4. Awareness on substance abuse programme
5. Training for Journalists
6. Training for Women police officers in Palakkad District

### **CINE FORUM**

Screening of film Children of heaven for the students

### **CAMERA CLUB**

Photo Exhibition – IRIS –FOTO Art 2K16

### OTHERS

Name of the activity	Organising unit/ collaborating agency	Name of the scheme
Planting tree saplings through sides of the Thirunellayi Road	Dept. of Zoology with Social Forestry Division, Palakkad	Green Canopy: Growing a Greener (Social Forestry Program of the Dept.)
Blood Donation Camp	Dept. of Zoology with Jubilee Mission Medical College Blood Bank, Thrissur	Save Blood Save Life
Palliative Care	NRHM, District Hospital Palakkad	Swathana paricharanam
Souhridham camp	Childline Rajagiri outreach	Souhridham scheme

#### Criterion – IV

#### 4. Infrastructure and Learning Resources

##### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	23.6 acres	-	-	23.6 acres
Class rooms	85	-	-	85
Laboratories	11	-	-	11
Seminar Halls	2	2	UGC	2
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	9	2	UGC	11
Value of the equipment purchased during the year (Rs. in Lakhs)		13Lakhs	UGC	13Lakhs
Others (smart class)	-	17	UGC	17

##### 4.2 Computerization of administration and library

###### Library

###### Significant Activities

Library orientation schedules for staff and students.

It is equipped with CCTV, e-check in and checkout facilities. The library has a digital database, an internet access room and separate reading areas for UG and PG students.

Online Public Access Catalogue is provided to the users of the Library in a separate computer placed near the Circulation Counter.

Library processes have been automated with the Library Management Software Book Magic 5.0 software ( Meshil Logic) .

E--resources available in the Internet including Inflibnet.

Two Reprography machines

Library promotes the use of e-publications by providing usernames and passwords for the subscribed e-journals and link to various e resources are added in the Mercy College Website.

Library IT room provides a CD workstation which facilitates the browsing of vast collection of CD-ROMS

User orientation programmes are conducted at two levels i.e. Fresh students, and faculty level.

For senior students orientation is conducted whenever new changes or new systems are adopted in the library.

Informal trainings and user guides with web address are provided to search databases.

The Library staff also provides help in accessing the database.

INFLIBNET facility is available.

Audio CDs are available for visually handicapped students.

The student can also use the library IT room, where they can listen to the contents of the CD.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
<b>Text Books</b>	2035	916744	150	136726	2185	1053470
<b>Reference Books</b>	72	87741	20	32000	92	119841
<b>e-Books</b>	11000	-	-	-	11000	-
<b>Journals</b>	48	63800	2	7000	50	70800
<b>e-Journals</b>	157	-	10	-	167	-
<b>Digital Database</b>	5	3800	-	-	5	3800
<b>CD &amp; Video</b>	180	5850	10	250	190	6100
<b>Others (specify)</b>	69	40000	2	4000	71	44000

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
<b>Existing</b>	106	2	Wifi	1	0	2	10	-
<b>Added</b>	10	1	1	1	1	0	1	-
<b>Total</b>	116	3	-	2	1	2	111	-

**4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)**

Faculty was introduced to e-content development through FDP programmes  
Technical Fest by students of computer science and computer applications  
Seminar on cloud computing for the students of computer science and computer applications

**4.6 Amount spent on maintenance in lakhs :**

i) ICT	88166
ii) Campus Infrastructure and facilities	130284
iii) Equipments	7800
iv) Others	2192433



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- \*IQAC co-ordinates with the co-ordinators of various cells and committees and arranges several programmes such as orientation for first year students and their parents
- \*IQAC suggestions in Staff council meetings enables Tutor to elect representatives, and class tutors play a significant role in briefing students about student support services available in the campus.
- \*The common display board in the portico and the common announcement system regularly updates the students of the day-to-day functioning of the Institution.
- \*Motivates the students to join various clubs/cells/committees
- \*Monitor WWS, SSP and ASAP

#### 5.2 Efforts made by the institution for tracking the progression

- \*Alumnae meet is conducted every year.
- \*Tutors maintain contact of their wards and document regularly the students progress
- \*Group Whats app and Group mail of outgoing students.
- \*Meeting and Discussion with retired staff to update the progress of our alumnae
- \*Alumnae corner in the college website
- \*Social networks

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1412	212	9	

#### (b) No. of students outside the state

UG -3; PG - 1

#### (c) No. of international students

-

No	%
-	-

**Men**

No	%
	100

**Women**

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
687	220	56	606	-	1596	677	231	55	661	-	1624

Dropout % 0.86%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- SC/ST students are given coaching classes for Bank tests and PSC tests at the alumnae block through the SC empowerment programme.

No. of students beneficiaries

200

#### 5.5 No. of students qualified in these examinations

NET	6	ET/SLET	12	TE	1	1	
IAS/IPS etc	-	State PSC	7	UPSC	-	Others	-

## 5.6 Details of student counselling and career guidance

S.NO.	Date	Activity	Beneficiary
1.	03.06.2015 onwards	Various Computer Courses	Women of neighbouring locality and college students.
2.	27.06.2015	Recruitment drive by Axis Bank conducted by Lead College of Management, Dhoni, and Palakkad	III DC Students
3.	29.07.2015	Seminar on “Career Guidance” organized by Career Guidance Cell, Vimala College, Thrissur.	III DC Students
4.	30.07.2015	Awareness talk on “Career Guidance”	III DC Students
5.	04.08.2015	A seminar on “How to Excel in Group Discussion, Personal Interviews, and Getting Ready for a Successful Career”	III DC Students
6.	12.08.2015	A talk on “IT Trends and Career Opportunities”	II DC Students
7.	17.08.2015 & 18.08.2015	A certificate programme in unleashing excellence	Anila Jose and Ms Sreethu Sreedharan IIIDC B.Com
8.	29.09.2015	Wipro Campus Drive 2015 held at St. Aloysius College , Thrissur	Ten III DC students
9.	18.11.2015	Aptitude test a session on “Arts and Multimedia Designing”	IIDC Students
10.	02.12.2015	A session on “ Interview skills and Resume Writing”	IIIDC Students
11.	08.12.2015	Campus Recruitment Drive	IIIDC Students
12.	16.12.2015 & 17.12.2016	i-Lead National Leadership Fest 2015 at Lead Management College, Dhoni.	Abhaya P R, Anila Jose, Manisha M, Swathy K Gopal and Vidhya T S of III DC B.Com They got Ist position in Looser’s final and a cash prize of Rs.3000.
13.	04.01.2016	a session on “K-MAT-Exam and its Procedures”	III DC B.Com Students
14.	05.01.2016	Off campus recruitment drive was	III DC & PG

		organized to ICICI Bank	Students
15.	06.01.2016	A session on “Group Discussion and Personal Interview Techniques”	III DC & PG Students
16.	08.01.2016	Campus Recruitment Drive	III DC Students
17.	09.01.2016	Mega Job Fair conducted by Ministry of Human Resource at Govt. Victoria College, Palakkad	III DC Students
18.	21.01.2016	Campus Recruitment Drive	III DC Students

No. of students benefitted

485

### 5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	130	54	77

### 5.8 Details of gender sensitization programmes

#### **SOCIAL SERVICE LEAGUE**

- Various training Programmes under Chavara Dharshan (sewing classes, music classes, typewriting , computer and dance classes) were held
- Orientation on Personality Development and Growing to Greatness for entry students
- Awareness class on Domestic Violence Act
- A class on the Right To information Act

#### **WOMEN DEVELOPMENT CELL**

- Organised an **Awareness programme for the students by WASP (Women’s Academy for Self protection)** in collaboration with the Department of Physical education on 10 Sept 2015.
- Organised a **visit to the orphanage ‘Thanal Balashramam’** on 19 Sept, 2015. Twenty students and two teachers participated. Students performed cultural activities and conducted game shows for the inmates. A sum of Rs 3000 was also contributed.
- **Cooking classes and defensive art classes** were organised for the students in collaboration with the Social Service League and the Department of Physical Education respectively.

- Commenced **remedial language classes** for the first year degree SC, ST and OBC students of the college.

### **CHILDLINE**

Childline reaches out to the most marginalized children with the aim of providing them rehabilitation and care from unsafe situation in the space of shelter, medical aid, repatriation, rescue, emotional support and guidance. Mercy College is working as a Nodal Organization of Childline in Palakkad district. Childline nodal organization took initiation of different activities in Palakkad district. It conducted activities as

1. Child Rights Express
2. Childline Se-Dhosthi Week Celebration
3. Childline Sensitization programme
4. Awareness on substance abuse programme
5. Training for Journalists
6. Training for Women police officers in Palakkad District

### **ACTIVITIES OF SOCIAL WORK DEPARTMENT**

A wareness programme on “HIV –AIDS, Detection, Treatment, Rehabilitation and Psycho-social implications.” In association with HAPPI-KESS

Road rally against child trafficking. Pamphlets were distributed among public as a part of awareness creation.

a bus exhibition conducted and organized awareness about child abuse. The Bus exhibition was done in various schools in Palakkad which the MSW students volunteered.

Class on the Organisation structure and activities of Chief Judicial Magistrate Court, Principal and Additional District and Sessions Court.

Anti Domestic Violence Day Observance by Social Service League, MSW Department and Legal Service Authority, Palakkad. Various competitions were organized for students like Essay writing, Poster making, Pencil Drawing etc.

Observance of AIDS day and delivered an Oath for AIDS awareness.

Observance of International day for Differently-Abled- MSW students participated in a programme conducted by Social Justice department, Govt. Of Kerala.

MSW students volunteered an awareness programme on amendments of Juvenile Justice Act organized by VISWAS (VICTIMS Information Sensitization, Welfare and assistance society) at Collectorate conference hall

Rural camp organized at Vazhapuzhacolony, Nenmeni, Kollengode. Class on Participatory rural appraisal and tools, awareness talk on organic farming, visit to the tribal colony, interaction with Ms. Chandra (HR Director) and Ms. Christina (Book translator, UNESCO). They shared their view points on Spirituality and Empowerment of Women.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level	65/25	ional level	13	ernational level	2
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### No. of students participated in cultural events

State/ University level	16/87	onal level	-	ernational level	-
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### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	12/36	ational level	23	International level	2
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Cultural: State/ University level	8	National level	-	International level	-
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## SPORTS

Mercy has always been the cradle for young sportswomen.

Ms. Thara. M.D. created a new record in 10,000m in the college games 2015.

Ms. Rajna H. also created record in javelin throw in University Inter zone Championship.

Ms. Sandhya K.K. and Ms. Greeshma S. were awarded 'Star of Kerala' title in the Kerala Senior State Ball Badminton Championship.

Ms. Mintu P.R. was awarded 'Star of Kerala' title in the Kerala Junior State ball badminton Championship.

### National Level medal winners:

#### Athletics:

Ms. Akhila M. won 3 gold medals in Junior National Meet.

Ms. Rajna H. won 1 gold and 1 bronze medal in Federation National meet.

Ms. Varsha M.V. won 2 bronze medals in South Zone National and in Cross Country (under 20) National meet.

#### Kho-Kho:

Members of the Kerala State Senior team that won III place in Senior National and South Zone Senior

National Championship:

Ms. Nijeesha M., Ms. Varsha S., Ms. Kalaivani

Members of the Kerala State Senior team that won III place in Junior National and Championship:

Ms. Aiswarya, Ms. Kalaivani.

Ball Badminton:

Members of the Kerala State Senior team that won III place in Senior National and Federation National Championship: Ms. Sandhya K., Ms. Greeshma S., Ms. Athira V.

Members of the Kerala State Senior team that won III place in Junior National Championship: Ms. Athira V., Ms. Aruna P.

**All India Inter University Medal Winners:**

Athletics:

Jyothi Krishna-Silver medal in 100 m hurdles.

Cross Country: Ms. Thara M.D., Ms. Varsha M.V., members of the University team that won III place.

Kho-Kho:

Members of the University team that won I place in South zone in the University tournaments: Ms. Reshma K., Ms. Aiswarya K., Ms. Raveena M., Ms. Sajna K.S., Ms. Kalaivani.

**Intercollegiate tournament winners:**

I Place in Kho-Kho and Soft ball.

II place in Athletics, Cross-country and ball badminton.

III place in shuttle badminton.

Participation in National Championship:

Athletics- 4 members.

Cross-country- 1 member.

Kho-Kho- 4 members.

ball badminton- 4 members.

Soft ball- 1 member.

**Participation in AIU Championships:**

1. Athletics- 8 members.
2. Cross-country- 2 members.
3. Kho-Kho- 5members.
4. Khabadi- 2 members.
5. Ball badminton- 4 members.
6. Soft ball- 6 member.

In the College Games 2015, our College athletic team won III place. The Department of

Physical Education hosted the Calicut University Inter Collegiate Softball tournament.

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	4	5000
Financial support from government	29	469500
Financial support from other sources	-	-
Number of students who received International/ National recognitions	1	10000

### 5.11 Student organised / initiatives

Fairs	: State/ University level	<input type="text" value="2"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
Exhibition:	State/ University level	<input type="text" value="3"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

Exhibition:

IRIS-Photo Art 2K16 by students of camera club

Exhibition on “Preserve Ozone, Save Earth for Safe Life” by chemistry students

Nature Photography Exhibition in association with LEAP foundation

Fairs

Technical Fest by students of computer science and computer applications

Food fest by students of SSL, Computer Science and Computer application

### 5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed:

The major complaints that have been addressed by the Grievance Redressal Cell. The students requested the principal to provide access to internet in the computer lab of the Library free of cost. It was decided to accede to the request if a letter of recommendation signed by the tutor was provided to the Librarian. The students reported the delay in repairing the telephone in the telephone booth. Telephone was repaired and made available and a staff was appointed to check the usage.

### (Additional Information)

Other Student Oriented Programmes conducted :



<b>Category of the Activity</b>	<b>No. of Programmes</b>
Orientation Programmes	5
Awareness Programmes	10
Personality Development Classes	4

## Criterion – VI

### **6. Governance, Leadership and Management**

#### **6.1 State the Vision and Mission of the institution**

##### **Vision**

Academic excellence, development of skills and character formation based on love of God and service of man as modeled in Jesus Christ. The College also aims at training women for the service of God and humanity.

##### **Mission**

- To become a center par excellence.
- To provide value- based education.
- To promote quality education aimed at global competence.
- To ensure an integrated development of individuals.
- To empower women through education.

#### **6.2 Does the Institution has a management Information System**

All the councils in the Institution have senior faculty members as participants who plan, implement and evaluate various academic activities of the College. Council meetings are held twice every month and staff meetings once in a month. Such meetings enable the Management to discuss, suggest and interact with the faculty fruitfully.

#### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

##### **6.3.1 Curriculum Development**

The college being affiliated, curriculum development is done by University. None of the teachers were active members of Board of studies and curriculum development committees.

##### **6.3.2 Teaching and Learning**

The Management gives top priority for the appointment of competent and meritorious candidates as faculty. Orientation programmes are provided to the faculty for their professional development. An ambience for learning is created in the campus by constant up gradation of learning resources to meet the academic requirements. The library functions as a major learning support service and is continuously updated. The Library Committee organizes several contact classes for the students to develop a reading culture. To ensure that academic excellence across all categories of students: tutorial, mentoring, advanced learners catering to slow learners, peer teaching, bridge courses, remedial courses, etc practiced . The feedback of the students and suggestions of the stakeholders are given serious considerations. Value

education and extension programmes are made part of the curriculum

### 6.3.3 Examination and Evaluation

In a semester two internal exams are conducted by college and the internal grades are published. Evaluation done via assignments, projects, seminars are considered for Continuous internal assessment. End semester examinations are conducted by University. Open book exams were conducted in the Maths Dept. New examination halls were allocated for the conduct of Internal Examinations.

### 6.3.4 Research and Development

Faculty members are expected to pursue Ph.D. through the FDP facility provided by the UGC. 1 faculty is pursuing Ph.D. under FDP programme during the current year.

- The Institution has three Research-oriented magazines ---*Pursuits*, *Scientia* and *JiggyAsA*. All the three journals have obtained ISSN. The Institution promotes Research through a. Research Centre for Comparative Studies (Department of English) and b. Mercy Research Forum. The Research Centre organizes Research Forum meetings which are attended by all the Research scholars and PG students. Besides this, the Centre has formed a Research Committee which conducts various programmes to promote Research. The Mercy Research Forum encourages students to present and publish papers in their respective disciplines. RAC meeting was convened to select the minor projects of faculty members as per UGC guidelines.
- Release of the national journals “Scientia-vol.10” & “jiggyAsA.”
- A motivational talk on “Importance of Research in the present scenario” was delivered by Dr.P.S.Easa on the same day.
- Research forum paper presentation competition “*Stimuli-2015*” was conducted.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

#### Library

The central library is a major learning resource and has an impressive collection of books, periodicals, magazines, digital resources, and audio visual collections. All the resources are catalogued and the functioning of the library is fully automated. It has access to Infflibnet facility also. Most of the Departments have their own library to cater to immediate requirements.

#### ICT

Smart interactive boards are installed in all departments.

The Departments are also equipped with computers, printers, internet connectivity, LCD projector, and

so on.

The other facilities provided are TV, tape recorder, digital camera, video camera, and so forth.

#### **Physical Facilities**

The College has consistently upgraded both the physical and learning infrastructure to meet the growing academic needs. Internet facility was made available to the students through the new computer lab.

### **6.3.6 Human Resource Management**

All curricular and co-curricular activities utilize manpower optimally. The staff is recruited as per the Kerala Government service norms. There are 55 teachers under the Government pay roll 33 guest faculty members to cater to the self-financing courses.

### **6.3.7 Faculty and Staff recruitment**

Appointments are made according to the rules of the Collegiate Education, Kerala Government. The vacancies that arise in the general merit quota, as well as community merit quota are advertised separately in leading dailies, sufficiently in advance. The interview panel comprises a subject expert, a Government nominee, the manager and a representative of the management. The interview is transparent to facilitate selection of the most competent candidate, and prevent vested interests. 5 Assistant Professors were recruited during this year.

### **6.3.8 Industry Interaction / Collaboration**

Though the Institution does not have direct industrial collaboration, students from certain departments work together with industries to complete their academic projects. The major linkages: Central Silk Mark Organisation, IRTC, Mundur, Jubilee Mission Medical College Thrissur, Social Forestry Division, Palakkad, Magarani Textiles, Coimbatore, Valluvanad Infosys Pvt Ltd., Keltron, Palakkad etc. Visits and research interactions with various industries and research institutions are carried out on a regular basis by students through Adhoc linkages. Faculty members also collaborate with such agencies in their research and consultancy work.

### **6.3.9 Admission of Students**

The process of admission is strictly in accordance with the University and State Government norms. The eligibility criteria, dates for distribution and collection of application forms, publication of rank list that includes confirmed list and waiting list, admission notification and date for the completion of admission process, are all decided by the University. Currently single window admission system is used by Calicut University

The Admission Committee in the College coordinates the entire process. The Committee comprises the Principal, Vice Principal, Office Superintendent, Coordinator, Joint Coordinator and ten staff members. On the day of the admission, students whose admission has been confirmed meet with the Principal and tutor for a personal interview. All the necessary documents and mark list are verified and the candidate is admitted after payment of fees. They are required to present a detailed resume to the tutor. An orientation programme is conducted for the students and their parents

Teaching	Residential Facility for Staff, Creche, Canteen, Store, Salary advance to Guest Faculty, Onam and Christmas allowances to guest faculty
Non teaching	Welfare Schemes for marriage, House Construction , Medical aid, Creche, Canteen,Store,
Students	Institutional Scholarships, Freeships, Fund to deserving students for cultural activities, Distribution of Sewing Machines

**6.5 Total corpus fund generated**

Rs.57,3801,272

**6.6 Whether annual financial audit has been done** Yes

☒

No

☐

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CAs	Yes	HODs
Administrative	Yes	CAs	Yes	

All financial aids both central govt. funded and state govt. funded are audited periodically by AGs and DD office

**6.8 Does the University/ Autonomous College declares results within 30 days?**

**For UG Programmes**

Yes

☐

No

☒

**For PG Programmes**

Yes

☐

No

☒

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

NA

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

NA

### **6.11 Activities and support from the Alumni Association**

The Alumnae Association of the College has made remarkable contribution to the Institution through various activities. The Alumnae association held a reception for the outgoing students to formally welcome them to its fold. The general Body meeting was held on second Saturday of July. The association continues to run an STD booth and Instant Coffee facility in the campus. Under the Golden Jubilee Edu-health Project, financial help was extended to an old-student suffering from cancer. Alumnae members gathered together to celebrate Onam and Christmas. Coaching classes in tailoring and stitching are being held in the Alumnae Block as part of the 'Chavara darsan' programme. SC/ST students are given coaching classes for Bank tests and PSC tests at the alumnae block

### **6.12 Activities and support from the Parent – Teacher Association**

The PTA of the College is not only an association for the stakeholders, but is also an advisory body of the Institution. It has extended financial support for infrastructural expansion, scholarships , Awards to honour the achievers among students and staff. The PTA continues to be a strong source of support in the running of the College. The PTA felicitates proficiency prize winners, Inter zone winners and achievers in sports and games. The PTA sponsors free uniforms distributed to deserving students. PTA also supervises the running of the College Canteen.

### **6.13 Development programmes for support staff**

The faculty are sent for workshops and conferences organized by the UGC or other Institutions. For general programmes, like the IQAC, and other development programmes, the management provides full financial support. Regular training programmes are organized for the entire faculty two times a year. The non teaching staff is encouraged to attend various orientation programme. The management also provides financial support for their welfare.

### **6.14 Initiatives taken by the institution to make the campus eco-friendly**

- The College takes care to maintain a green campus. There are well-maintained gardens such as Herbal garden, medicinal garden and two vegetable gardens within the campus. Apart from this, there are coconut groves and banana plantations, seasonal fruit bearing trees etc. within the College premises.
- Planting of saplings in the campus.

- College office makes use of used papers for the office copy of the College documents
- Rain water harvesting unit is available in the campus
- Vermi composting of kitchen and garden wastes.
- Use of LED lights to reduce carbon dioxide emissions.
- The Clementia specimen park also aims to provide a refuge to rare, endangered plant species. A Nakshatravanam has been established inside the specimen park with twenty seven medicinal plants.
- A Plastic free campus is encouraged by the Institution.
- Department deals with various environmental issues and its Management.
- Sensitization talks on e-waste management, Plastics Management are arranged in the campus as a part of curriculum.
- Leisure Tower and Garden benches in the campus

## Criterion – VII

### 7. Innovations and Best Practices

**7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

- Implementation of various innovative programmes ASAP, WWS, SSP, a Directorate of Collegiate Education initiative to cater to different category of learners
- Women Development Cell was actively functional to sensitize the women community on gender issues
- Increase in Faculty participation in Seminars/Workshops and publications.
- Increase in the numbers of placements in campus recruitments
- Observation of significant Days of importance

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

Achievements
New departments as Social Work was introduced Faculty to attend, participate and present their papers increased. Eight new skill development courses were initiated by various departments. Faculty was introduced to new methods in Teaching and Learning Process as E-content development. Some of the faculty participated in E-content development through EMMRC of Calicut to NEC. Sanction of the proposal of DST FIST submitted by College. Eight minor projects were sanctioned by UGC. College applied for NIRF Ranking but ranking was not done by MHRD. Initiation of Organic Farming & Biodiversity Park. Plant saplings were planted. Career Guidance Classes were conducted. Campus Placements were high. Conduct of Walk with Scholar (WWS), Scholar Support Programme (SSP), ASAP -Govt of Kerala initiatives. Increase in gender sensitization activities and programmes under the auspices of Social Service League, Women Development Cell etc. Moral and value education classes were taken by tutors and exams were conducted. Movie Screening was done by various clubs to highlight the current issues in the society

**7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)**

SC Empowerment Programme for deserving students  
Green Canopy: A step towards greener Future

*\*Provide the details in annexure (annexure need to be numbered as i, ii, iii)*



#### 7.4 Contribution to environmental awareness / protection

- Nature Club conducted an awareness programme on Medicinal Plant and its importance in the present day
- World Environment Day was celebrated by screening of a Film in association with OISCA Women's chapter.
- A National Seminar on "Biodiversity Conservation "sponsored by Ministry of Environment and Forest and Centre for Environment and Development was held.
- An Exhibition on "Preserve Ozone , Save Earth for safe life " was conducted
- National Seminar on "Nano materials from Molecules to Medicine were conducted.
- Control of African snail menace in the college campus undertaken in collaboration with KFRI
- Nature Photography Exhibition and Need and Significance of bird watching were organized.
- A medicinal Garden was initiated.

7.5 Whether environmental audit was conducted? Yes

☐☒

**7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)**

STRENGTH	WEAKNESS	OPPORTUNITIES	CHALLENGE
<ul style="list-style-type: none"> <li>Many of the College activities as Skill Development Programmes, Gender Sensitization Programmes etc focus towards Women Empowerment</li> <li>Learn with Nature program comprising Nature and Biodiversity clubs for eco-friendly practices</li> <li>Active Alumnae Association, and highly supportive PTA</li> <li>Research ambience enhanced by frequent Seminars, Workshops, interaction with experts, projects, publications and consultancies</li> <li>Effective feedback mechanism from all stakeholders</li> <li>An on-campus, govt. recognized, registered SSL for Students, Staff and Community</li> </ul>	<ul style="list-style-type: none"> <li>Deficit of interdisciplinary programs</li> <li>Inadequate Collaborative Research, MoUs and linkages</li> <li>Inadequate entrepreneur venture by students</li> <li>Academic flexibility less</li> </ul>	<ul style="list-style-type: none"> <li>Strengthening of the aided programmes</li> <li>Consultancy to be developed into more income generating source</li> <li>Set up more research centres by elevating departments with PG programs</li> </ul>	<ul style="list-style-type: none"> <li>Paucity of funds for infrastructural and developmental requirements</li> <li>Delay in the appointment of regular faculty leading to larger number of adhoc/guest faculty</li> <li>Availing students from other states and countries for enhanced diversity</li> </ul>


<ul style="list-style-type: none"> <li>• DST/FIST recognized Departments</li> <li>• Outstanding performance in Sports and Games</li> <li>• Wellness &amp; Fitness Centres functioning under the Physical Education Department</li> <li>• Healthy Teacher – Student relationship</li> </ul>			
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#### 8. Plans of institution for next year

- More training programs, linkages , collaborations and MOUs with other institutions/organizations
- Faculty to get involved in learning management systems as MOODLE, MOOC Online Courses etc
- Augmentation of income –generating consultancy practices
- Increased placement drives leading to more placements
- More facilities for students with differently abled challenges
- To encourage faculty to publish their findings in research in journals, books.
- To implement student projects in collaboration with NGO's/industry etc.
- Strengthen community beneficial activities and to undertake socially relevant projects

Name DR. R. GIRIJA

Name DR. SR. LILLY P.V.

  
Signature of the Coordinator, IQAC

  
Signature of the Chairperson, IQAC



PRINCIPAL  
MERCY COLLEGE  
Palakkad - 678 006

**ACADEMIC CALENDAR 2015-16****JUNE 2015**

<b>Date</b>	<b>Day</b>		<b>Particulars</b>
1.	Mon		College reopens after summer vacations Staff Council Meeting Talk on – Time management and social commitment
2.	Tue		Talk on Personality Development
3.	Wed		
4.	Thurs		
5.	Fri		Holy Mass World Environment Day observation- Dept. of Botany & OISCA International Palakkad
6.	Sat		
7.	Sun	H	
8.	Mon		Last date of fees due
9.	Tue		
10.	Wed		
11.	Thurs		
12.	Fri		
13.	Sat	H	
14.	Sun	H	
15.	Mon		Orientation on Health and Sexuality
16.	Tue		Seminar on Cloud Computing-Dept. of BCA
17.	Wed		
18.	Thurs		Last day of fees due with fine Rs. 5/-
19.	Fri		
20.	Sat		
21.	Sun	H	
22.	Mon		
23.	Tue		Erudite Series – Lecture I - Dept. of Chemistry
24.	Wed		
25.	Thurs		Yoga Day Celebrations
26.	Fri		
27.	Sat		
28.	Sun	H	
29.	Mon		Staff Council Meeting
30.	Tues		

## JULY 2015

Date	Day		Particulars
1.	Wed		
2.	Thurs		
3.	Fri		Holy mass
4.	Sat		
5.	Sun	H	
6.	Mon		I Internal Exam for III semester and V semester
7.	Tue		
8.	Wed		
9.	Thurs		Staff Council Meeting
10.	Fri		Mobile Quiz on Population- Dept. of Economics
11.	Sat	H	Alumnae Get Together
12.	Sun	H	
13.	Mon		
14.	Tue		Staff Council Meeting
15.	Wed		Merit Day, Proceedings of national seminar- women entrepreneurship in India released World Skill Day Participation at Municipal Town Hall- Dept. of Commerce Seminar- Jesus Youth Snehasparsham- NSS unit
16.	Thurs		Carmel Day Celebrations
17.	Fri		
18.	Sat	H	Idul Fitr
19.	Sun	H	
20.	Mon		Seminar on Archaeology- - Dept. of History
21.	Tue		
22.	Wed		
23.	Thurs		UGC sponsored national seminar-Algebra, Number Theory and Cryptography- Dept. of Maths
24.	Fri		UGC sponsored national seminar-Analytical Technique in Molecular Biology World Environment Day- Short film contest- Dept. of Botany Reading week –Quiz competition - Dept. of History
25.	Sat		22-26 July Swatch Baharat Abhiyan Industrial Visit- Dept. of Commerce Inauguration of Library Book club and computer lab
26.	Sun	H	
27.	Mon		IDC class begins- orientation for parents and students Workshop on Indian Aesthetics- Dept. of English
28.	Tues		Staff Council Meeting, Orientation –IDC Discussion on DST FIST
29.	Wed		
30.	Thurs		Screening of film- Children of heaven- Cine forum
31.	Fri		IV Allotment I DC Admission

## AUGUST 2015

Date	Day		Particulars
1.	Sat		
2.	Sun	H	
3.	Mon		
4.	Tue		I DC Class begins
5.	Wed		Career guidance programme- CG Cell
6.	Thurs		
7.	Fri		Holy Mass
8.	Sat	H	
9.	Sun	H	
10.	Mon		
11.	Tue		Inauguration of short film- Priyasahayathrikan
12.	Wed		
13.	Thurs		Staff Council Meeting Independence Day Celebrations
14.	Fri	H	Karkidaga Vavu
15.	Sat	H	Independence Day
16.	Sun	H	
17.	Mon		I MSW Admission Paper presentations- Dept. of English
18.	Tue		I PG admission
19.	Wed		UGC sponsored national seminar- Autonomous colleges: issues and challenges- IQAC
20.	Thurs		UGC sponsored national seminar-Gender concerns in food security - Dept. of economics Release of Research journals
21.	Fri		Onam Celebration- students, staff College closes for onam vacation
22.	Sat		
23.	Sun	H	
24.	Mon		
25.	Tues		
26.	Wed		
27.	Thurs	H	Ist Onam
28.	Fri	H	Thiruvonam
29.	Sat	H	III Onam
30.	Sun	H	IV Onam
31.	Mon		

## SEPTEMBER 2015

Date	Day		Particulars
1.	Tue		College reopens after onam holidays
2.	Wed		
3.	Thurs		Staff Council Meeting
4.	Fri		Holy Mass
5.	Sat	H	Sri Krishna Jayanthi, Spiritual Renewal for NTS
6.	Sun	H	
7.	Mon		
8.	Tue		Feast day of principal, teacher's day celebrations
9.	Wed		
10.	Thurs		Seminar on women's self protection- WASP, Dept. of Physical Education, Women development cell
11.	Fri		PG University viva voce- Dept. of English Fresher's Day- College union
12.	Sat		
13.	Sun	H	
14.	Mon	H	
15.	Tue	H	IV Sem MSc Chemistry project presentation
16.	Wed		
17.	Thurs		
18.	Fri		College union election Film show- Dept.of Language
19.	Sat		
20.	Sun		
21.	Mon	H	Sree Narayana Guru Samathi
22.	Tues		
23.	Wed		Mercy Day Celebrations I PG class begins
24.	Thurs	H	Bakrid Visit to Snehajwala- Nss Jesus youth programme
25.	Fri		Principal attended Christian chair executive meeting
26.	Sat		
27.	Sun		
28.	Mon		Seminar- Personality development- Dept.of commerce Staff Council Meeting
29.	Tues		Awareness programme – capital market and mutual fund- Dept.of commerce
30.	Wed		Seminar- Wild life and Nature Photography- Dept.of Zoology

# OCTOBER 2015

Date	Day		Particulars
1.	Thurs		Meeting of Internal Mentors – WWS: Fine Arts – Stage Items Mercy Carnival – Food Fest – Dept. of Comp. Science DJ Party – Horror House, Lucky Dip - Dept. of English, SSL
2.	Fri	H	Gandhi Jayanthi, Swatch Bharat : On stage Competition – Fine Arts Inauguration of MSW Course Seminar - Current Affairs & Social Matters – Professional Social Workers Group Suchitwa Varam – NSS
3.	Sat		
4.	Sun		
5.	Mon		Staff Council Meeting      Union Inauguration
6.	Tue		
7.	Wed		1 <sup>st</sup> PG Class begins      Screening of Movie – Avan Veendum Varunnu
8.	Thurs		Students Day Celebration in memory of APJ Abdul Kalam
9.	Fri		Students Day Celebrations - Dept. of Comp Science, BCA
10.	Sat	H	
11.	Sun	H	
12.	Mon		Internal exam for I, II, III yrs begins
13.	Tue		SSP – Meeting
14.	Wed		
15.	Thurs		National Seminar on e-Content Development – IQAC Child Rights Sensitization Programme
16.	Fri		
17.	Sat		
18.	Sun		
19.	Mon		1 <sup>st</sup> PG Class representative elections      Staff Council Meeting
20.	Tues		Research Forum Meeting
21.	Wed		
22.	Thurs		
23.	Fri	H	Vijayadashami
24.	Sat	H	Muharram
25.	Sun	H	
26.	Mon		
27.	Tues		
28.	Wed		Seminar – Psycho Analytical Criticism, Release of ‘Pursuits’ - Dept. of English
29.	Thur		National Environmental Awareness Campaign – Seminar on Bio-diversity conservation - Dept. of Botany Seminar on Cyber Crime - Dept. of Comp Science & BCA
30.	Fri		Staff Council Meeting
31.	Sat		



## NOVEMBER 2015

Date	Day		Particulars
1.	Sun	H	Kerala Piravi
2.	Mon		VI , IV Semester class begins Kerala Piravi celebrations Bashacharanam, Sreshta basha Varacharanam - Dept. of Language
3.	Tue		Seminar – Divya Karunyam
4.	Wed		WWS – Internal Mentors Meeting Kerala Piravi Day celebrations
5.	Thurs		
6.	Fri		Holy mass Inauguration of B.Com Finance course
7.	Sat		
8.	Sun	H	
9.	Mon		Mission Day
10.	Tue	H	Deepavali
11.	Wed		
12.	Thurs		Awareness on Blood Donation - Dept. of Zoology
13.	Fri		PTA General Body Meeting
14.	Sat	H	Children's Day Celebrations – Child Line
15.	Sun	H	
16.	Mon		
17.	Tues		
18.	Wed		Aptitude Test – CG Cell
19.	Thurs		Blood Donation Camp - Dept. of Zoology
20.	Fri		
21.	Sat		
22.	Sun	H	
23.	Mon		I Semester II internal exam
24.	Tues		SAM Executive Meeting
25.	Wed		Staff Council Meeting
26.	Thur		Constitution Day - Dept. of History Child Line Awareness Programme
27.	Fri		Sister Chrisantha Memorial Maths Quiz UGC Sponsored National Seminar - Dept. of English
28.	Sat		
29.	Sun	H	
30.	Mon		Staff Council Meeting

# **DECEMBER 2015**

Date	Day		Particulars
1.	Tue		Reception to Akila M - Dept. of Physical Education World AIDS Day Observation - Dept. of Social Work; II Semester class begins
2.	Wed		Session on Interview Skills and Resume Writing – CG Cell
3.	Thurs		General Awareness Class - Dept. of Comp Science
4.	Fri		Holy Mass Class on Pretest – MSW Dept.,Kudumbasree Mission
5.	Sat		Orientation – NSS
6.	Sun	H	
7.	Mon		
8.	Tue		Year of Mercy- College Union Recruitment Drive – WIPRO – CG Cell
9.	Wed		Radio Mango National Presentation Competition – Bio Vision 15 - Dept. of Zoology
10.	Thurs		Class on Vedic Mathematics - Dept. of Maths
11.	Fri		
12.	Sat	H	
13.	Sun	H	
14.	Mon		Paper Presentation Competition – Arts Students – Research Forum International Seminar on Cyber Ethics - Dept. of History
15.	Tues		Paper Presentation Competition – Science Students – Research Forum
16.	Wed		Inter Collegiate Quiz Competition – Arthasasthra - Dept. of Economics Staff Council Meeting
17.	Thurs		
18.	Fri		Christmas Celebrations – Staff, Students Crib Competition Principal Dr. Sr. Alice Thomas – Talk on Christmas at Yuvakshetra College. College Closes for X'mas Holidays
19.	Sat		Seven Day Camp – NSS
20.	Sun	H	
21.	Mon		Child Line X'mas Celebrations, Executive Meeting
22.	Tues		
23.	Wed		
24.	Thur	H	Nabi dinam
25.	Fri	H	Christmas
26.	Sat		
27.	Sun	H	
28.	Mon		College Re-opens IV and VI semester I internal exam,Staff Council Meeting
29.	Tues		
30.	Wed		
31.	Thur		Recruitment to ICICI, TCS, Infosys – Awareness Programme – CG Cell Polima – Karshaka Chakka Mahotsavam – Felicitation Dr.Sr. Alice Thomas.

## JANUARY 2016

Date	Day		Particulars
1.	Fri		New Year Message Orientation Programme for Staff
2.	Sat		
3.	Sun	H	
4.	Mon		Staff Council Meeting
5.	Tue		Off-Campus Recruitment – ICICI Bank – CG Cell
6.	Wed		Seminar on GDPI Techniques – CG Cell
7.	Thurs		Essay Competition – Relevance of Mission Activities Session on Self Defense – Women Development Cell
8.	Fri		Recruitment Drive – Infosys – CG Cell
9.	Sat	H	
10.	Sun	H	
11.	Mon		Mission Day
12.	Tues		
13.	Wed		Chavara's Speech Competition
14.	Thurs		Carmel Hr. Sec. School Annual Day – Key note address – Dr. Sr. Alice Thomas.
15.	Fri		
16.	Sat		
17.	Sun	H	
18.	Mon		I internal of II Semester begins
19.	Tues		
20.	Wed		Staff Council Meeting Social Service League Day
21.	Thur		Recruitment to TCS – CG Cell
22.	Fri		Training on Child Line
23.	Sat		St. Marys Annual Day Inauguration – Dr. Sr. Alice Thomas
24.	Sun	H	
25.	Mon		
26.	Tues	H	Republic day
27.	Wed		Training on Child Line Reception to Former Vicar
28.	Thurs		Orientation Programme – Stem Cell Donation – NSS SSL Training on Child Line
29.	Fri		World Peace Day – 13 Hrs. Adoration Seminar - Dept. of Maths
30.	Sat		International Seminar on Sociology, Victimology and its Relevance – MSW Dept. Viswas
31.	Sun	H	

## **FEBRUARY 2016**

<b>Date</b>	<b>Day</b>		<b>Particulars</b>
1.	Mon		FIST Meeting
2.	Tue		WWS External Mentoring Session
3.	Wed		
4.	Thurs		
5.	Fri		College Day Celebrations
6.	Sat		
7.	Sun	H	
8.	Mon		Staff Council Meeting Presentation of Short Film ' Pusthakam'
9.	Tues		
10.	Wed		VI semester II internal begins
11.	Thurs		
12.	Fri		Staff Council Meeting External Mentoring – WWS
13.	Sat	H	
14.	Sun	H	
15.	Mon		Year of Mercy Celebrations Union Valedictory and Merit day
16.	Tues		
17.	Wed		
18.	Thur		Awareness class on Tuberculosis – NSS
19.	Fri		Child Line Training Photo Exhibition – IRIS – Camera Club
20.	Sat		
21.	Sun	H	
22.	Mon		Child Line Training
23.	Tues		
24.	Wed		Open Defense – Smt. Sheena John - Dept. of English
25.	Thurs		IQAC & ASAP Meeting Career Guidance Class – Indian and International Professional Course – CG Cell
26.	Fri		External Mentoring – WWS Value Education – SAY Exam
27.	Sat		
28.	Sun	H	IQAC – ASAP – CET Recruitment

### MARCH 2016

Date	Day		Particulars
1.	Mon		Staff Council Meeting Farewell Day
2.	Tue		Lamping Ceremony OSA Reception Sent off to Final Year students
3.	Wed		
4.	Thurs		Inauguration of BCA lab by MLA External Mentoring – WWS IQAC – ASAP – CET Recruitment
5.	Fri		
6.	Sat		
7.	Sun	H	
8.	Mon		International Women's Day Celebrations
9.	Tues		
10.	Wed		Second, Fourth Semester UG Internal Exam begins
11.	Thurs		
12.	Fri		
13.	Sat	H	
14.	Sun	H	
15.	Mon		
16.	Tues		
17.	Wed		Sub Committee Meeting – SSL
18.	Thur		
19.	Fri		
20.	Sat		Camera Club Valedictory
21.	Sun	H	Intercession for India
22.	Mon		
23.	Tues		
24.	Wed		
25.	Thurs		
26.	Fri		
27.	Sat		
28.	Sun		
29.	Mon		
30.	Tues		Staff Tour
31.	Wed		Sent Off for retiring Staff SAM Meeting College closes for Summer Holidays

# **APRIL 2016**

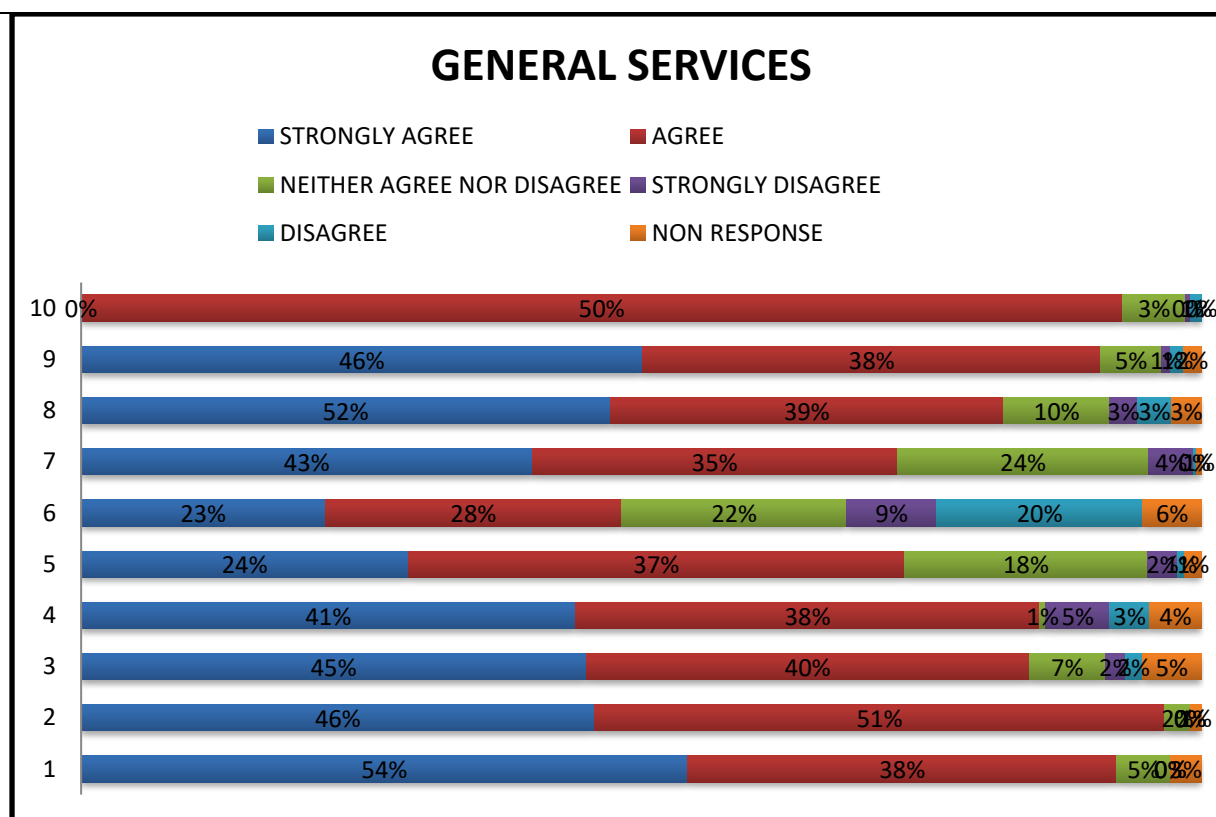
<b>Date</b>	<b>Day</b>		<b>Particulars</b>
1.	Thurs		
2.	Fri		
3.	Sat		
4.	Sun	H	
5.	Mon		Xavier Board of Hr. Education in India - 22 <sup>nd</sup> Triennial Convention
6.	Tues		Prime Minister Modi's Helicopter landed Xavier Board Meeting – Principal participated
7.	Wed		
8.	Thurs		
9.	Fri		
10.	Sat	H	
11.	Sun	H	
12.	Mon		
13.	Tues		Catholic Colleges Managers, Principal Meeting
14.	Wed		
15.	Thurs		
16.	Fri		
17.	Sat		
18.	Sun	H	
19.	Mon		
20.	Tues		
21.	Wed		
22.	Thurs		
23.	Fri		
24.	Sat		
25.	Sun		
26.	Mon		
27.	Tues		
28.	Wed		
29.	Thurs		
30.	Fri		

## MAY 2016

Date	Day		Particulars
1.	Sat		
2.	Sun	H	
3.	Mon		
4.	Tue		
5.	Wed		
6.	Thurs		
7.	Fri		
8.	Sat	H	
9.	Sun	H	
10.	Mon		
11.	Tues		
12.	Wed		
13.	Thurs		
14.	Fri		
15.	Sat		
16.	Sun	H	
17.	Mon		
18.	Tues		
19.	Wed		
20.	Thur		
21.	Fri		
22.	Sat		
23.	Sun	H	
24.	Mon		
25.	Tues		
26.	Wed		
27.	Thur		
28.	Fri		
29.	Sat		
30.	Sun	H	
31.	Mon		

**FEEDBACK ANALYSIS (2014-15)****FEEDBACK FROM STUDENTS**

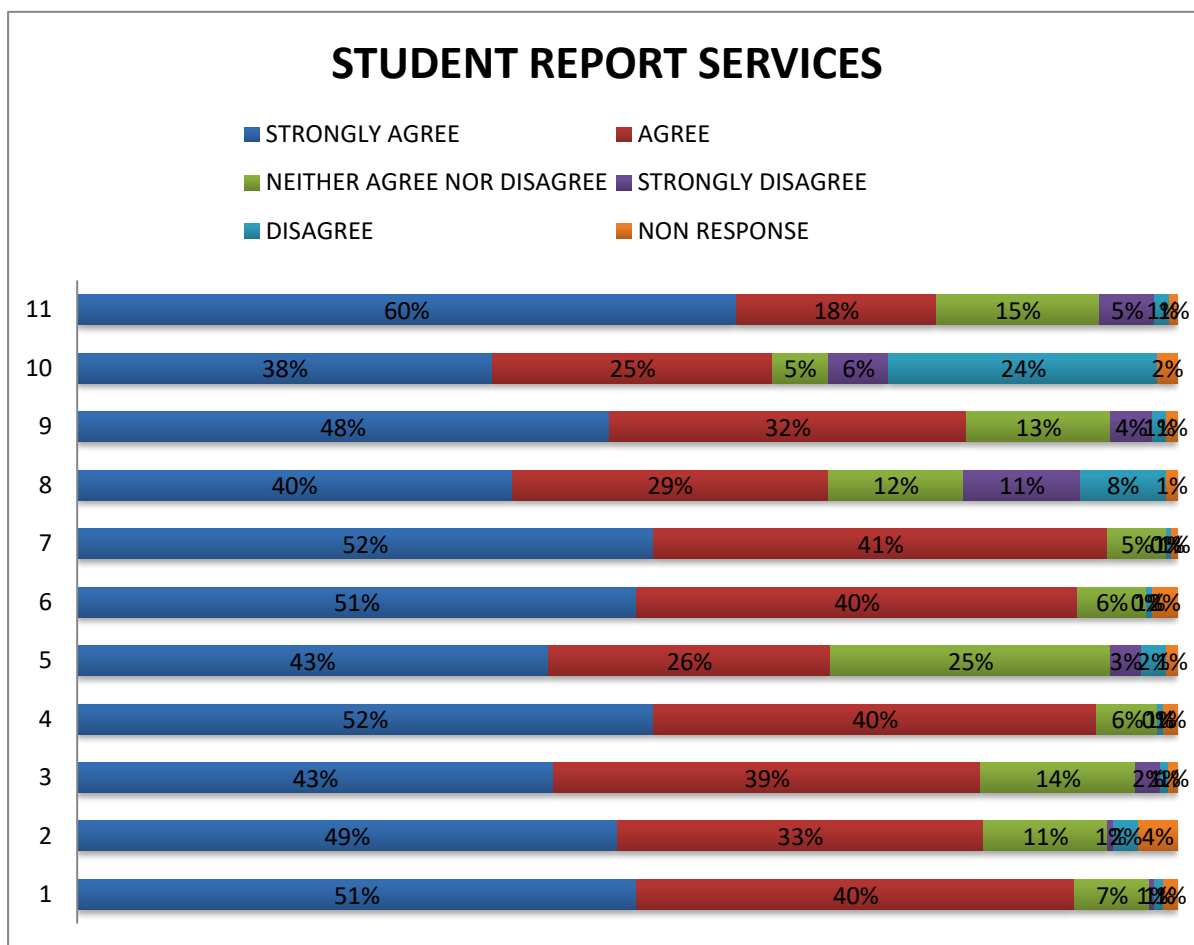
At the end of the year each student is given an opportunity to provide confidential feedback on various aspects of the college as 1. General facilities as a. classrooms, water, toilets, DTP and Xerox facility, role in goal orientation of students 2. Student Support Services as library books and e-resources, office procedures, Lab facility, hostel and food, store etc 3. Offered by services of various clubs, cells, college union etc 4. Teacher quality, teaching learning assessment, research etc.



1-Campus 2- Drinking water 3-Classrooms 4-Power supply 5-Toilets/washrooms 6-Classroom accessibility for Disabled 7-internet facility 8- Xerox facility 9- Promotion of skills and promotion for women empowerment 10-Promotion of moral values and social responsibility

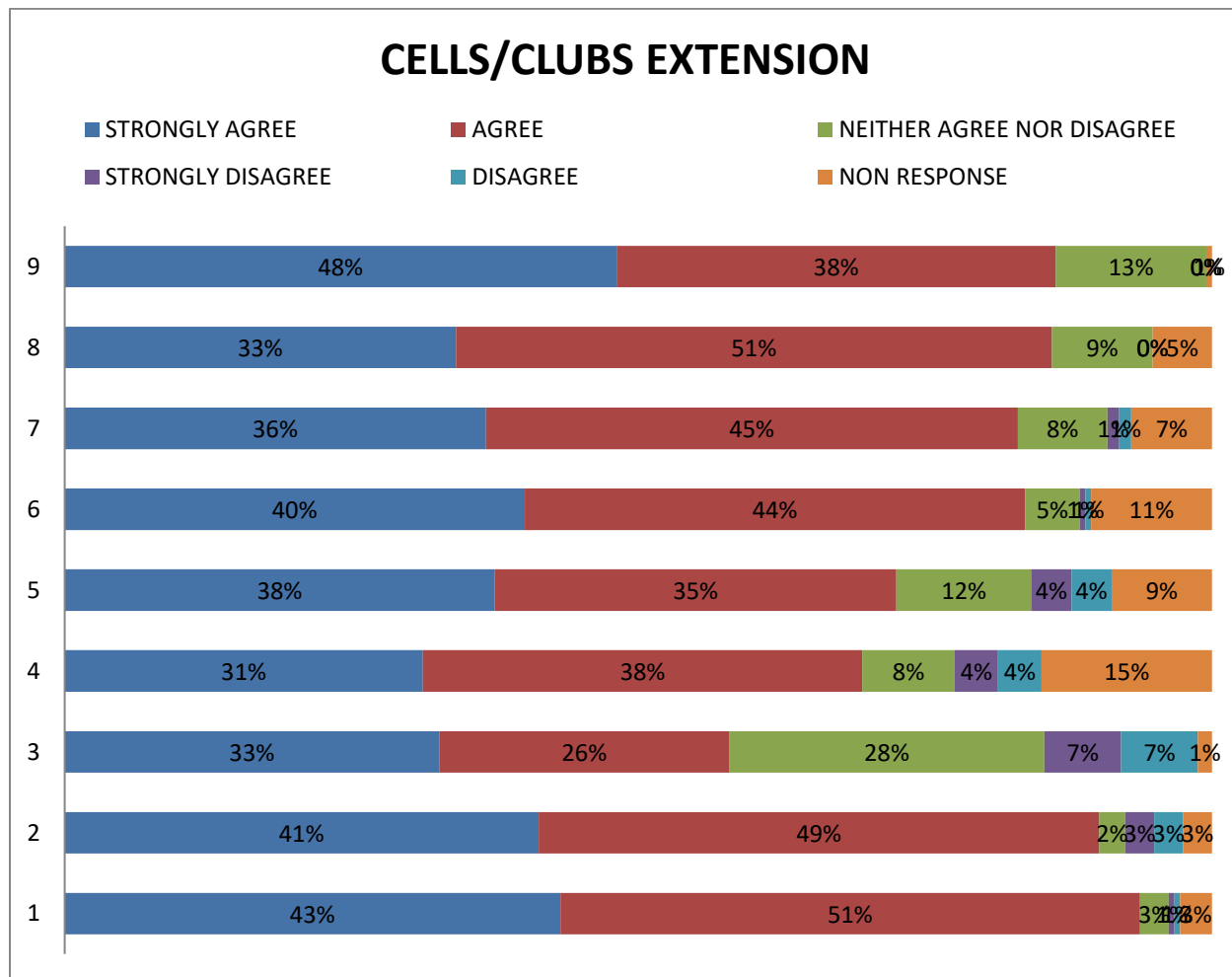
It is observed that the students were satisfied with the general services provided in the college excepting for the class room facility, internet , power supply and toilet services provided.





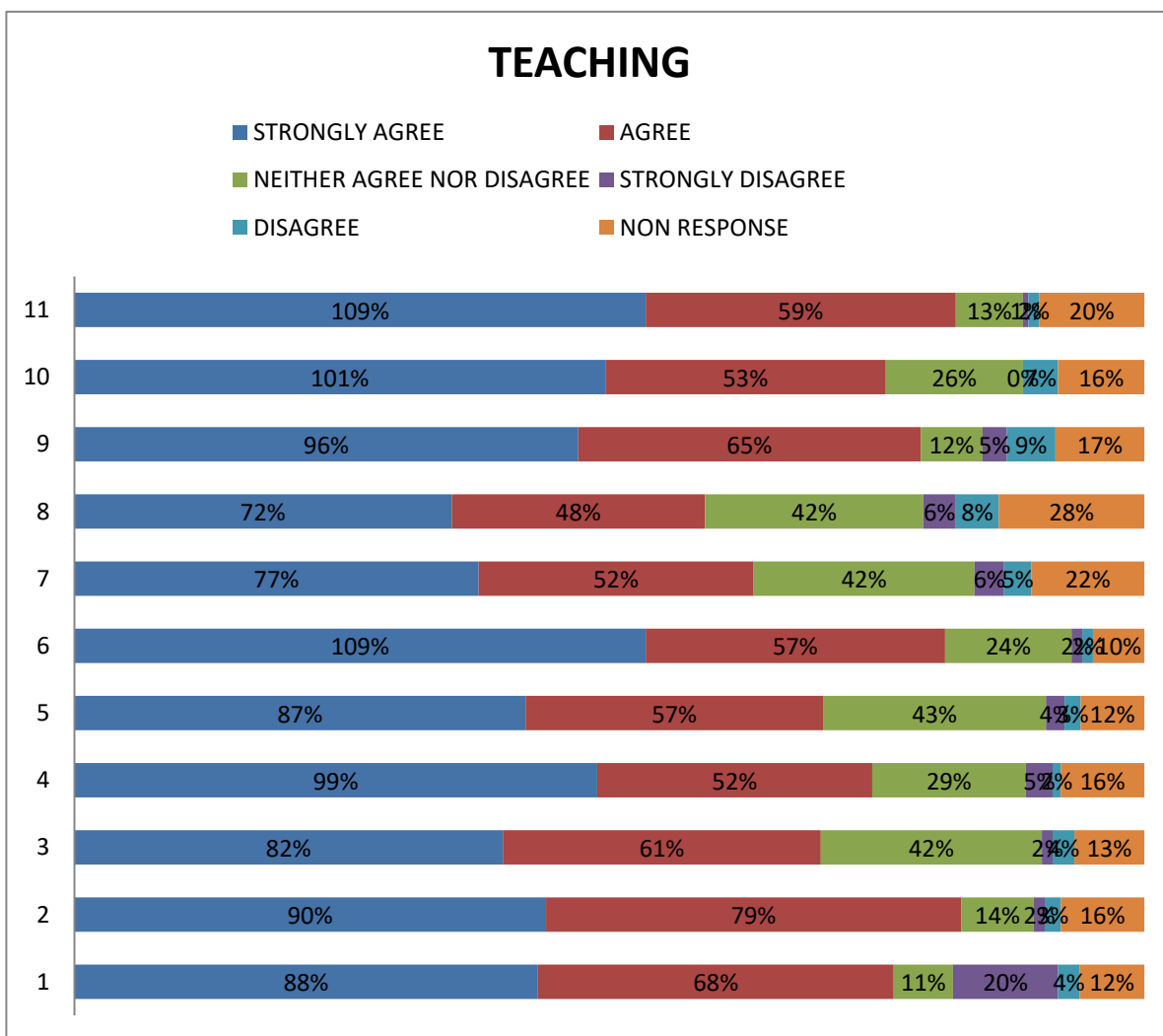
**1-Library staff 2- Reference books 3- E-resources 4 – office procedures 5-office staff 6- equipment satisfying syllabus 7- Working condition of equipment 8- Hostel facility 9- Food in hostel 10 – Canteen 11-Stationery store.**

The students were satisfied with the student support services offered in the college, but concerns regarding library facility, office, Hostel and food offered in the hostel is explicitly marked.



1-NCC,NSS,SSL Services 2- Legal and Counselling services 3- Clubs (Women Development Cell, Nature Club, Cine Forum) 4-Career guidance cell 5- Alumnae 6- PTA 7-Grievance Redressal Cell 8- Antiragging cell 9-College Union.

On analysis it is observed that about most of the students were satisfied with the activities organized by various clubs/cells in the college campus.

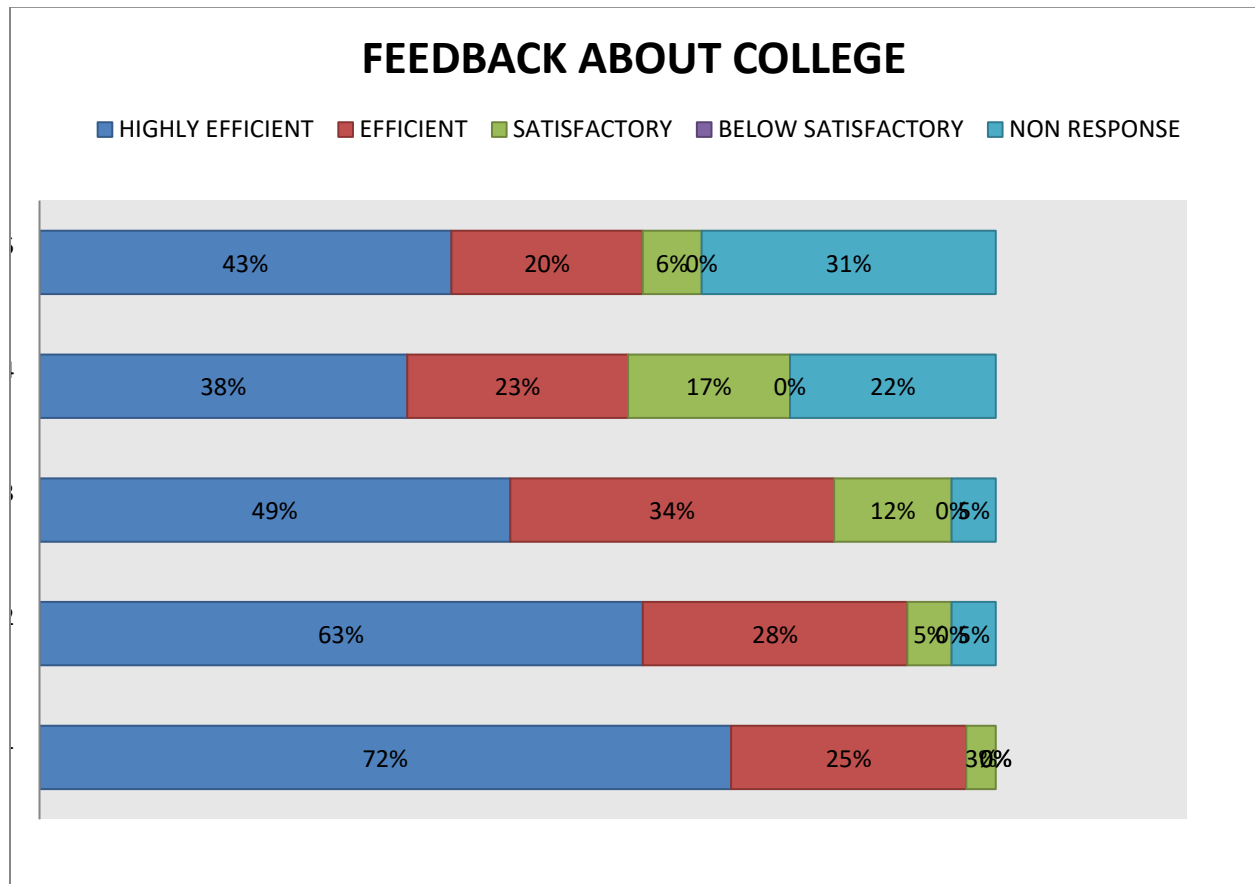


**1-syllabus satisfaction 2- syllabus completion in time 3- Provision of Analytical classrooms 4- Feedback mechanism 4- Teacher friendliness 5-ICT teaching 6- Periodical Assessment 7- Feedback mechanism 8-Evaluation –fair and unbiased 9- Teacher as research facilitator 10- Efficiency of mentor system 11- teacher as guide.**

On analysis it is observed that about most of the students were satisfied with the teacher quality, teaching learning assessment and research facilities.

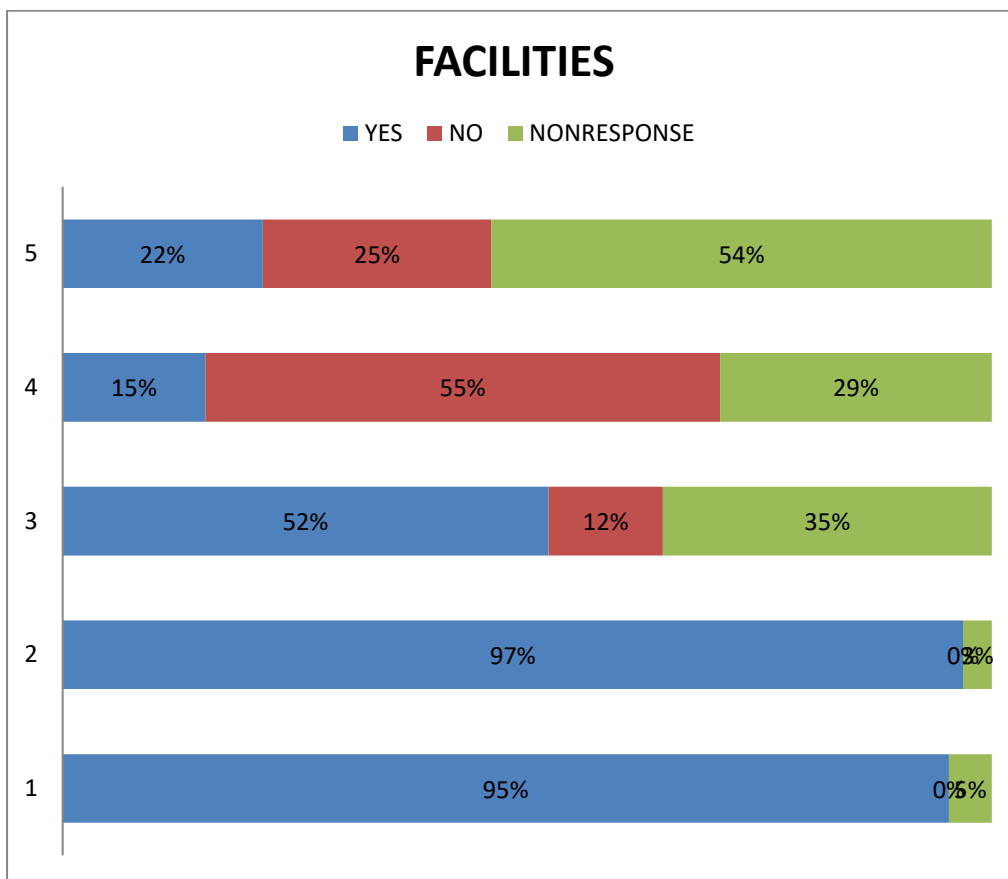
## FEEDBACK FROM ALUMNI

The feedback from Alumni is collected during the alumnae meetings conducted . The feedback relating to the college, facilities offered by the college, departmental quality was assessed.



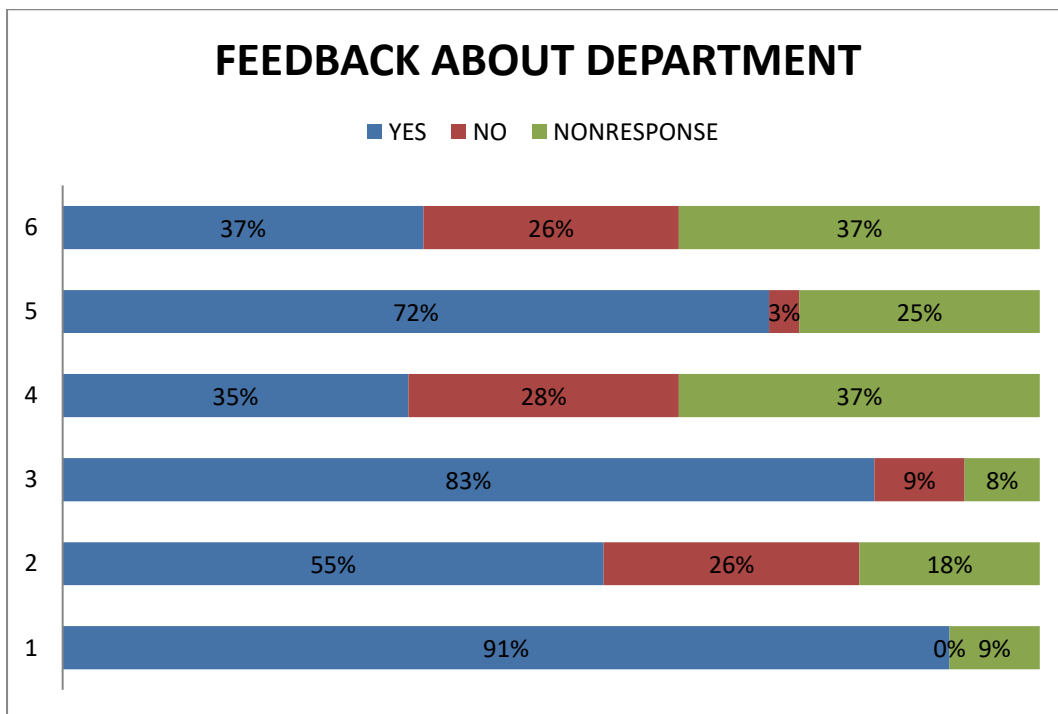
**1-Proud as a Mercian 2-overall rating of college 3- Alumni willingness to contribute to college 4- Grievances addressal in college**

Most of them strongly agreed to be proud of being alumni of the college, and believes that college has contributed much to their overall development.



**1-Lab & Equipments 2- Library 3-Computer Facilities 4- internet & WiFi 5-R & D Projects**

The Laboratory and Library facility was appreciated. But concerns on ICT facility provided by the college then was expressed.



**1-Academic quality (theory and practicals) 2-Relevance of mercy education to present job 3-Co-operation of HOD and Faculty 4-Industry oriented projects 5-Seminars & Workshops 6-Training to bridge industry academic gap**

The Alumni expressed satisfaction on the academic activities conducted in the Department. They are dissatisfied only with the non conduct of industry oriented projects . The Percentage of non-response in each category of alumni feedback is to be quenched to.

**Best Practice I****1. Title of the Practice: “Green Canopy – for a better Greener Future”****2. Goal:**

To promote awareness on environmental issues

To spread the message of the need for a Green and a Clean Environment

**3. The Context:**

One of the hottest debates in the modern world is that the Earth is in desperate need for caretakers. Various environmental problems as Global Warming, Greenhouse gases, Ozone layer depletion, and Ecosystem degradation are on rise now due to human interventions. Greening can help create the air we breathe and help keep earth at the right temperature for life. Awareness programmes and seminars on the protection of the environment create in students a research orientation on environmental issues. The institution is highly conscious of its environmental responsibility. Hence Green Canopy orients the student community about their responsibility to the environment and makes them active participants in greening drives.

**4. The Practice:**

- Day observations: ‘World Environmental Day’ was observed by Department of Botany in association with OIASCA Women’s Chapter, Palakkad. A short film “COSMOS” was also screened. The Department of Chemistry observed World Ozone Day exhibition on the topic ‘Preserve Ozone, Save Earth for safe life’.
- A seminar on ‘Bio-Diversity Conservation’ sponsored by Ministry of Environment and Development, Govt. of India was also held.
- A talk on ‘Bio-Diversity Conservation’ was organized by Department of Zoology in association with National Wildlife Board of India.
- A ‘Nature Photography Exhibition’ was conducted in association with LEAP Nature Foundation.
- A talk on ‘Need & Significance of Bird Watching’ was organized to promote bird watching among students.
- NSS volunteers of the college adopted the Pirayiri Panchayat and planted Neem saplings in association with Neem Green Kerala.
- NSS volunteers also initiated organic foundry in 10 cents in the campus and the vegetables harvested from the farm was distributed to Mercy Home.
- A medicinal garden in association with Social Forestry Division has been initiated in the campus.
- NSS volunteers as a part of Swatch Bharath Mission cleaned the college campus. Every Friday the students clean their class rooms.

- NSS volunteers undertook a minor project of cleaning the dumped waste on side walls of nearby locality, cleaned the Pirayiri Panchayat Kalyana Mandapam. The surroundings of Govt. UP School, Pallipuram was also undertaken by NSS volunteers.
- A programme to control menace of African Snails was initiated by Department of Zoology in association with KFRI, Peechi.
- NSS programme Officer Ms. Jency Baby participated in a two day training programme on 'E-Waste Management and a special camp orientation' at Kerala Agricultural University, Mannuthy, Thrissur.
- Vermi composting and window composting of kitchen and garden waste is practices in the college campus.
- A minor project 'Hands on training cum demonstration of Solid Waste Recycling through window composting technique for Self Help Group of Kallikkad Panchayat, Palakkad District' was sanctioned by Kerala State Council for Science, Technology and Environment – BIRD sanctioned to promote popularization of solid waste management among neighbouring community.
- Rain water harvesting tank is available. Harvested rain water is utilized for practical classes instead of distilled water in laboratories.
- Shanthisthal (Hortus Clementia), a Biodiversity park established by Department of Botany is monitored by Kerala Biodiversity Board and it serves as a National Laboratory for biodiversity studies in Flora. The Clementia specimen park also aims to provide a refuge to rare, endangered plant species. A Nakshathra Vanam has also been established inside the specimen park with 27 medicinal plants.
- LED light/energy efficient fluorescent bulbs are used in the campus.
- A biogas and Gobar gas unit have been installed in the campus hostel to promote use of renewable energy sources
- A solar unit has also been installed to harness the light from Sun and it's found sufficient enough to run the activities of college office in a day.
- A novel project by Dr.Lakshmi, Department of Physics funded by BRNS, Department of Atomic energy, Mumbai on Dye Sensitized Solar Cell explores the possibility of using low cost solar cell conversion of solar energy to electricity.
- Students are encouraged to keep their classrooms and common spaces clean. There is a Cleaning Day for the campus spearheaded by the NSS and CSS units and a special prize instituted for the Best dept.

#### 4. Evidence of Success:

The evidence of the success of the practice is the green and clean campus itself.

#### Problems Encountered and Resources Required:

- ② Availability of time is the main constraint in the implementation of the practice.



## Best Practice 2

### 1. Title of the Practice: Empowerment of SC Women Students to face Challenges

### 2. Goal:

- To Provide special coaching for various competitive Exams for SC students
- To provide extra training in communication skills
- To provide vocational training for more employment (Tailoring, Toy making, Jewellery making)

### 3. The Context

Kerala a state known for its high human development and near universal literacy, tops the Indian states in educational attainment in primary and secondary levels. However on close examination we can find that the educational development in the State is lopsided with prominent disparities between communities /sections of the society where some enjoy disproportionate advantage over the others. Due to difference in quality of teaching as well as the physical resources available at the school level, the students who obtain equivalent/similar qualifications end up having different levels of exposure and knowledge. This disparity is more pronounced when it comes about socially disadvantaged and economically backward groups especially SC/ST students.

### 4, The Practice

The following courses were included under the SC Empowerment Courses

- Special Coaching- Bank Coaching, PSC coaching, Computer coaching (Tally & DCA)
- Communication skills
- Vocational Training (Tailoring , Craft skill enhancement)

#### **Infrastructural facilities utilized:**

Four Classrooms in the Alumnae block including a computer room was utilized for this purpose.

Sewing Machine: 15 Nos. ; Computers: 10 Nos.

Computer Room in the main block with 60 computers and internet facility was also utilized.

Both PSC and Bank coaching classes were conducted simultaneously in separate halls. Classes were organized to provide 75hr coaching for each batch.

Career oriented computer courses were designed for 6 months with a maximum of 150hrs /batch. Parallel batches were run.

Communication Skill courses as soft skill was designed for 3 month with 60hr/batch.

Tailoring classes were designed for 4 months with maximum of 100hr/batch

Craft skill development classes were designed for 2 months with a maximum of 50hr/batch.

**Deliverables from the Project:** A group of young SC women well equipped to face social challenges.

**5. Problems Encountered and Resources Required:**

- Availability of time is the main constraint in the implementation of the practice.
- The tight schedule of the semester system provides very little spare time.

**6.Evidence of Success**

Course	Students Benefitted
Bank	100
PSC	100
DCA	40
TALLY	40
SOFT SKILL	25
TAILORING	60